



MONTHLY NARRATIVE REPORT

MONTH: July

AGENCY NAME: New Canadians Centre Peterborough
PREPARED BY: Yvonne Lai, Director of Community Development
DATE: 22 August 2018

I. Updates from the Director of Community Development

- July 1: Organised performances for Multicultural Canada Day Peterborough as part of staff team for New Canadians Centre Peterborough
- July 5: Weekly Directors meeting
- July 9: International Student Support & Retention working group meeting
- July 11: Canada Day debrief meeting
- July 12: Weekly Directors meeting
- July 12: Staff check-in re: GAR Support Strategies
- July 19: Weekly Directors meeting
- July 19: P2P LIP Preconference planning call
- July 20: Staff performance appraisals
- July 24: Staff performance appraisal
- July 24: Meeting with Paula Greenwood, Hospice Peterborough re: cultural competency training
- July 25: Conflict resolution training
- July 25: Staff performance appraisal
- July 26: Weekly Directors meeting
- July 26: Planning call with IRCC for community consultation
- July 25: Meeting with Sandra Robinson, City of Peterborough re: followup on multicultural daycare feasibility study, cultural competency for early childhood educators
- July 27: Meeting with city staff re: updates on portal, PIP and collaboration

II. PIP Coordinating Committee Meetings

The PIP Coordinating Committee did not meet this month.

Next PIP Coordinating Committee Meeting: Thursday August 30, 2018 at 9:30 am at the New Canadians Centre.

III. Members of the Partnership

- As 22 August 2018, the Partnership has 88 organizational members and a total of 187 organizational and individual representatives.

IV. Outreach and Other Activities (Community Development Worker)

- July 1st - Managed the PIP Tent at the Canada Day Multicultural Festival, organized by the NCC.
- July 4th - Attended conflict resolution training at the NCC.
- July 4th - Debrief meeting with Amanda Harrison re: the participation of Newcomer Kitchen at the Aberdeen Neighborhood Potluck.
- July 6th - Check-in meeting with Director of Community Development.
- July 7th - Assisted the Sewing Collective with their summer sales at Activity Haven.
- July 9th - Planning meeting with Newcomer Kitchen for upcoming Business Integrated Learning sessions, part 1.
- July 10th - Met with Bhisham Ramoutar, Outreach Worker, re: planning for diversity and inclusion manual.
- July 11th - Assisted the Sewing Collective with their sales at the Peterborough Downtown Farmers Market.
- July 13th - Planning meeting with Newcomer Kitchen for upcoming Business Integrated Learning sessions, part 2.
- July 17th - Attended the Civic Engagement group meeting, hosted by Peterborough Police.
- July 17th - Met with Bhisham Ramoutar, Outreach Worker, re: diversity and inclusion manual.
- July 18th - Met with Amanda Harrison re: info session for NSP Youth Training.
- July 18th - Co-Facilitated the info session for NSP Youth Training.
- July 19th - With Amanda Harrison, facilitated non-violent conflict resolution session with Newcomer Kitchen.
- July 19th - Met with Bhisham Ramoutar, Outreach Worker, re: diversity and inclusion manual.
- July 20th - Planning meeting with Newcomer Kitchen for upcoming Business Integrated Learning sessions, part 3.
- July 20th - Met with Joelle Favreau re: potential youth project and Growing Belonging.
- July 23rd - Attended the first session of Business Integrated Learning with Newcomer Kitchen.
- July 24th - With the Director of Community Development, met with Paula Greenwood from Peterborough Hospice re: diversity and inclusion training for Hospice staff and volunteers.
- July 24th - Community Development Worker Appraisal with Director of Community Development.
- July 25th - Attended conflict resolution training at the NCC.
- July 25th - Met with Jessica Devlin, SWIS Coordinator re: Trent Penpals.
- July 26th - With Amanda Harrison, conducted exit interviews for Newcomer Kitchen, part 1.
- July 27th - Attended the second session of Business Integrated Learning with Newcomer Kitchen.
- July 27th - With Amanda Harrison, conducted exit interviews for Newcomer Kitchen, part 2.