



Facilitator Volunteer Description

Overview of Role

As a Facilitator you will lead weekly group meetings for various language and social groups. For example, previous Facilitators have used their knowledge to run groups such as:

- English conversation– beginner, intermediate, advanced
- French & Spanish conversation
- Gardening Group
- Women's Group

The majority of our need is for English Facilitators, as we do not always have the capacity to run other groups; however, if you have a specific skillset, particularly in one of the above areas, we encourage you to submit an application, and we will keep it on hold in case an opportunity becomes available.

Availability of Role

Infrequently; however, openings arise as needed when a current facilitator leaves, or a new program starts. The most common facilitator NCC recruits for are English Facilitators.

Time Commitment

Weekly 1-2 hours sessions on regular day and time (does not include time to prepare materials)

Responsibilities

- Work independently to plan a 1-2 hour session every week
- Facilitate a group of individuals from a variety of backgrounds and language levels
- Create a positive, welcoming and safe learning environment for all participants
- Lead session independently or with a few support volunteers if necessary
- Follow confidentiality procedures and report any issues of concern to NCC staff
- Complete attendance and submit on weekly basis to Community Connections Worker

Qualifications

- Experience and high level of interest in a particular area: ESL, gardening, etc.
- Excellent communication skills and experience facilitating groups
- Sensitive to newcomers' needs and able to work through language and cultural barriers
- Punctual and reliable for all scheduled sessions
- Ability to lead an inclusive group session where no one is left out

Benefits of volunteering as a Facilitator, the opportunity to:

- Help participants gain confidence
- Create social networks for yourself and others
- Meet others from around the world
- Contribute to building a welcoming community while having fun

