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ENGLISH IN THE WORKPLACE PROGRAM (EWP)	
<p>Expressions of Interest for English as an Additional Language (EAL) Instructors</p> <p>Start date: As soon as possible Location: Various locations in Peterborough, Ontario Timeframe: January 2023 to March 2024</p>	<p>Posting Date: March 2023</p> <p>Closing Date: Open until filled</p>

Overview:

The Peterborough Immigration Partnership is seeking expressions of interest from qualified individuals to provide English language instruction for our English in the Workplace Program (EWP).

The Peterborough Immigration Partnership (PIP) is a community-based partnership of individuals and organisations (including the New Canadians Centre) which envisions a community where the meaningful economic, social and cultural integration of newcomers ensures a prosperous and inclusive community for all. As part of our strategy to build community capacity to facilitate newcomers’ integration, PIP is seeking expressions of interest from qualified applicants to provide English as an Additional Language (EAL) instruction for the English in the Workplace Program (EWP).

Organized by PIP and in collaboration with local employers, the English in the Workplace program is a customized training program for adult students to strengthen their on-the-job English language skills. The EAL instructor will design and deliver in-person individual or small group classes that focus on the English language and communication skills newcomers need at their workplace. They will assess the needs of EAL students and collaborate with the PIP team and employers to plan lessons for students. The EAL instructor will also be expected to report and provide documentation of the program to the PIP officer as required.

This is an independent contractor role, not an employment role.

Project Deliverables:

- Provide English language instruction to adult students with varying English proficiencies at their workplaces
- Prepare lesson plans according to the interests of both employers and students while using a broad range of appropriate teaching techniques and strategies
- Design and conduct assessments for on-going evaluation of students’ learning progress
- Report and maintain accurate and up-to-date attendance records

- Develop and maintain an anti-bias classroom atmosphere where all participants feel welcome and motivated to learn and contribute

Qualifications:

- Relevant Post-secondary degree
- Valid TESL Certification
- Experience providing EAL classes to adults
- Demonstrated lesson planning skills
- Linguistic ability in other languages considered an asset
- Experience working with adults of diverse cultural backgrounds
- Understanding of the application of the Canadian Language Benchmarks, ESL / LINC Curriculum Guidelines, National Language Placement and Progression Guidelines and PBLA process is an asset
- Ability to address the learning styles of all students using strategies that combine language, content, critical thinking and cultural understanding
- The ability to assess learning outcomes achieved by students using various methods to monitor the effectiveness of teaching strategies
- Demonstrated proficiency with current technology tools, online learning platforms and social media resources.
- Understanding and empathy for the struggles which immigrants, refugees and newcomers face in starting a new life in Canada
- Current Criminal Reference check with vulnerable sector screening (Please note that there have been reports that it has taken some candidates up to 6 weeks to obtain a police check. With that in mind, we strongly recommend that you go about obtaining this search at your earliest convenience)
- Proof of COVID-19 Vaccination is required
- Valid Ontario Class G Driver's License, and access to a vehicle is required

Compensation:

\$2,000 per session.

Each session includes language instruction time (36 hours), prep time, and check-in meetings with project partners.

Multiple sessions may take place over the course of the project, depending on employer interest.

Reasonable costs for materials and mileage may be covered in addition.



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APPLICATION INSTRUCTIONS:

Applications must include an overview of the applicant's qualifications, for example a cover letter and resume. Applications must be mailed, emailed or hand-delivered. Application via fax will not be accepted. Applications will ONLY be accepted if received as directed.

Please address your application to:
Michelle Nguyen, Peterborough Immigration Partnership Officer
michelle@nccpeterborough.ca
New Canadians Centre Peterborough
221 Romaine St. Peterborough, ON K9J 2C3

Thank you for your interest. Please note that only those selected for an interview will be contacted.

*Accommodation will be provided in all parts of the process as required under the NCC's Accessibility Policy.
Applicants will need to make their needs known in advance.*

The NCC is an advocate for equity and is committed to ensuring representation in its procurement. We welcome applications from members of immigrant and refugee communities, people of colour, women, Indigenous peoples, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to productively engage with diverse communities.